

# **POLICY ON PUBLIC PARTICIPATION AT DISTRICT MEETINGS**

## **I. AUTHORITY**

In accordance with Chapter 84, Article 14 of Nebraska Revised Statutes, the Little Blue Natural Resources District will provide an opportunity for public participation at all regular and special meetings of the board of directors and any other official meetings of the District or its committees.

## **II. ATTENDANCE SHEET**

An attendance sheet shall be circulated prior to the meeting or be set at the entrance to the meeting room. Any individual wishing to address the Board should indicate their intentions on the attendance sheet and list the item or items of the agenda on which he or she wishes to be heard.

## **III. ADDRESSING THE BOARD**

The chairman, whether the chairman of the board or, in the event of a committee meeting, the chairman of the respective committee, shall be the presiding officer responsible for conducting the meeting and enforcing this policy.

The chairman, shall call upon all such individuals indicating their desire to be heard in any order determined by the chairman and under the agenda item indicated by the requesting participants.

A public comment agenda item will be provided at the end of the meeting for general comments to the board.

The chairman at his or her discretion, and at the request of any other board member or under items added as "emergency items" to the agenda, may also call upon any other individual present and wishing to be heard, even though such individual had not indicated on the attendance sheet a desire to be heard. Such individuals shall only be called upon after all attendee's requests have been given the opportunity to be heard.

Every individual addressing the board of directors shall begin by stating their name and address for the purpose of maintaining a proper record.

Remarks shall be concise and limited to no more than five minutes unless further time is granted by the chairman.

All remarks made shall be addressed to the board of directors, as a body and not to any individual member thereof.

The chairman shall moderate any discussion and all requests to be recognized shall be addressed to the chairman. No individual, other than the board members and the individual having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board,

The chairman shall have the right to call upon individuals other than board members to respond to any questions. No public question shall be asked directly to a board member, but shall be conveyed through the presiding officer who shall moderate any discussion.

Written copies of remarks made by individuals may be submitted to the board of directors.

The chairman shall have the right to call any individual out of order because of the nature of his or her remarks, if such remarks are being improperly addressed to other than the board of directors, or because such remarks are repetitious or cumulative in nature.

The chairman shall have the right to restrict further participation from any individual who conducts himself or herself in violation of these rules and regulations or, who after being warned by the chairman, persists in conduct which is disruptive in nature.

Adopted December 10, 2013

[Back to Agenda](#)