



Little Blue Natural Resources District

100 East 6th #100 • Davenport, NE 68335 • (402) 364-2145

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COMMUNITY TREE RESOURCES

Assistance Program

This program offers financial assistance to citizen groups, civic organizations and governmental agencies in the development and/or improvement of Urban Tree Resources. The Community Tree Resources Program encourages cities to develop an ongoing tree improvement program which, according to Community Forestry standards, qualifies them for Tree City USA designation under the Tier One criteria.

ELIGIBLE PROJECTS:

The following guidelines are subject to modifications if the full board elects to change the rules to best fit the needs of the community.

- Planting of all new, healthy, nursery tree and shrub stock
- Replacement of city street trees
- New plantings of city street trees
- Tree plantings on city-owned parcels
 - Parks, cemeteries, town entrances, and boulevards

TIER ONE FUNDS AVAILABLE:

The NRD will provide 50% financial assistance on a per capita basis. The maximum contribution shall be \$3.00 per capita, up to \$10,000, with a minimum contribution of \$500 to assist communities with small populations.

TIER-TWO FUNDS AVAILABLE:

The NRD will provide cost-share of 50% up to \$1,500 per community, for projects which have been approved by the District.

NOTE: There will be a five-year waiting period or reapplication period and will also serve as a period of evaluation of past activities.

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Board Approved April 2010

TIER-ONE APPLICANT RESPONSIBILITIES:

The minimum requirements prior to any financial contribution by the Little Blue NRD are as follows:

- 1) Establish a legally constituted Community Tree Board that has the responsibility of the proper public tree resource management. The Board may be an existing organized body, such as a town board.
- 2) Conduct an inventory and assess the current public trees. Area Forester will conduct inventories and NRD personnel may assist.
- 3) The Community Tree Plan must be approved by a District Extension Forester or NRD.
- 4) Develop a Work Plan of tree planting, removal, maintenance; and keep active (maintenance portion) for 10 years.
- 5) Submit to the NRD a proposed annual budget of estimated costs and how the community plans to meet these commitments for the length of the tree plan.
- 6) Have an updated City Tree Ordinance.
- 7) A copy of the Tree Plan and cover letter must be submitted to the NRD from the Community Tree Board no less than two weeks prior to the NRD Committee Meeting to consider action on the proposal.

TIER-TWO APPLICANT RESPONSIBILITIES:

The minimum requirements prior to any financial contribution by the Little Blue NRD are as follows:

- 1) The sponsoring group shall develop and submit a 5-year work plan for tree planting, with guidance from the District Extension Forester or NRD if possible.
- 2) The plan shall include:
 - a) A map showing where trees will be planted.
 - b) A list of the trees, desired size and number to be planted.
 - c) A time table for completion of the project.
 - d) An estimated of project cost.
- 3) Develop a Work Plan of tree planting, removal, maintenance; and keep active the (maintenance portion) for 10 years.
- 4) The sponsoring group will be required to provide funds or in-kind services to match funds provided by the NRD.
- 5) Applications shall be submitted prior to April 1st.

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Cost-Share Request Form

Name of Applicant: _____

Address: _____

Project Name: _____ Tax ID No. _____

Contact Person: _____ Phone: _____

Email of Contact: _____

Date of Application: _____ Population of Community: _____

TYPE OF PROJECT:

_____ Planting all new, healthy, nursery tree & shrub stock

_____ Replacement of city street trees

_____ New plantings of city street trees

TREE PLANTINGS ON CITY-OWNED PARCELS:

_____ Boulevards

_____ Parks

_____ Cemeteries

_____ Town Entrances

_____ Other _____

LOCATION OF PROJECT (Submit map if available):

PURPOSES OF PROPOSED PROJECT:

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Cost-Share Request Form

ESTIMATED SCHEDULE OF PROJECT DEVELOPMENT:

ESTIMATED PROJECT COSTS (if known): \$ _____

Amount and Type of Funds to be Utilized (Anticipated Cost-Share Requested):

Federal: \$ _____

State: \$ _____

NRD: \$ _____

City: \$ _____

Other: \$ _____

Please Attach the Following:

- A brief summary of last five-year accomplishments in addition to the goals to complete within the tree plan.
- Annual work plan of tree planting, removing and maintenance.
- Submit a proposed annual budget of estimated costs and how community plans to meet commitments for the length of Tree Plan.
- Copy of Tree Plan from the Community Tree Board.

ACKNOWLEDGMENT: I hereby attest that the above project is needed and will provide general benefits to the public. I also certify that the data contained herein is true and correct to the best of my knowledge and that the filing of this Project Request has been authorized by the Governing Board of the applicant.

Name & Title: _____ **Date:** _____

Authorized Signature: _____