



Little Blue Natural Resources District

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URBAN CONSERVATION ASSISTANCE PROGRAM Special Projects

This program provides assistance to citizen groups and governmental agencies in their efforts to reduce and prevent soil erosion, flooding and related resource problems in urbanized areas. The District will provide technical and financial assistance on eligible projects sponsored by citizen groups, private organizations or governmental agencies.

ACCEPTABLE PROJECTS:

Engineering expenses may be an eligible component of the project when such services must be secured from a private consulting firm.

- Development and Improvement of Recreation and Public-Use Lakes
- Permanent Grade Stabilization Structures
- Stormwater Management Facilities (detention structures, improved channels)
- Diversions and Terraces
- Permanent Critical Area Seeding and Mulching (\$150/acre maximum)
- Grassed Waterways
- Whatever LBNRD Board sees as an acceptable Project

NOTE: An enclosed storm sewer is not an eligible project.

FUNDS AVAILABLE:

Each project will be evaluated by the LBNRD Board of Directors and the cost-share determined on a project-by-project basis. The District's level of cost-share assistance may be up to 50% and will not exceed \$300,000 for a single project. However, the Board shall use discretion in determining the public benefits to be received and the appropriate level of cost-share.

CRITERIA for ELIGIBLE PROJECTS:

- 1) Major Special Projects shall be those projects which address a problem affecting many landowners and/or offers a substantial public benefit.
- 2) Project requests must be submitted prior to **May 1st** in order to be considered in the ensuing budget year (July 1 through June 30).
- 3) Approved projects may be implemented over a period of consecutive years, and multi-year contributions may be considered by the Board.
- 4) All measures must be technically feasible and environmentally acceptable. The local sponsors may be required to obtain all local, state and federal permits.
- 5) Begin construction within one (1) year of the date of NRD Board approval.
- 6) Additional criteria may be established by the Little Blue NRD Board as the needs of the program and projects dictate.

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Urban Conservation Assistance Program – Special Projects

Board Approved August 2017

APPLICANT RESPONSIBILITIES:

- 1) Make application on LBNRD's Urban Assistance Form.
- 2) Provide right-of-way (acquire all necessary land rights), at the Applicant's cost.
- 3) Projects must conform with all local, state and federal laws, guidelines and codes.
- 4) An Inter-Local Cooperative Agreement will be negotiated to identify responsibilities for key project development components to include but not limited to:
 - a) Serve as the local Administrative Agency.
 - b) Responsible for project advertisement, contract preparations, award of contract, construction, payment of construction costs and maintenance.
- 5) Provide local matching funds.
- 6) The Applicant must control all erosion on the site during construction and until permanent vegetation is firmly established.
- 7) The Applicant shall adequately maintain the area for a minimum of 25 years or shall be subject to reimbursement to the District for cost-share monies allotted to project.
- 8) The Applicant shall be responsible for all damages or claims due to construction, or operation and maintenance of the project, and assumes any and all liability for any action, suit, damage, loss, claim or judgment arising from the future uses of such facilities and works.

NRD RESPONSIBILITIES:

- 1) Administration of the Urban Conservation Assistance Program.
- 2) The LBNRD may serve as the lead agency when the application is made by a citizen group or private organization.
- 3) Provide any technical assistance as needed.
- 4) Staff shall review plans, determine eligibility and recommend project prioritization to the Projects and Planning Committee of the NRD for consideration.
- 5) Provide reimbursement to the Applicant when the project is completed, and all bills received. The board may at their discretion accept partial billings for large projects.
- 6) The Applicant may be reimbursed in multiple years if the project carries over several fiscal years.
- 7) Progress and final payments will be on the basis of the Contractor's application for payment approved by the Engineer.

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Cost-Share Request Form

NAME and ADDRESS of APPLICANT: _____

Project Name: _____ **Tax ID No.** _____

Contact Person: _____ **Phone:** _____

Date of Application: _____ **Population of Community:** _____

TYPE OF PROJECT:

_____ **Development and Improvement of Recreation and Public-Use Lakes**

_____ **Permanent Grade Stabilization Structure**

_____ **Channel Improvement**

_____ **Drainage Improvement**

_____ **Stormwater Detention Structures**

_____ **Diversion or Terrace**

_____ **Permanent Critical Area Seeding and Mulching**

_____ **Grassed Waterway**

_____ **Other** _____

LOCATION OF PROJECT (Submit map if available):

PURPOSES OF PROPOSED PROJECT:

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Cost-Share Request Form

EXPECTED PROJECT BENEFITS:

ESTIMATED SCHEDULE OF PROJECT DEVELOPMENT:

ESTIMATED PROJECT COSTS (if known): \$ _____

Amount and Type of Funds to be Utilized (Anticipated Cost-Share Requested):

Federal: \$ _____

State: \$ _____

NRD: \$ _____

City: \$ _____

Other: \$ _____

HOW WERE THESE COSTS DETERMINED?

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Cost-Share Request Form

DISCUSS ANY ENVIRONMENTAL OR OTHER ADVERSE EFFECTS EXPECTED:

ACKNOWLEDGMENT: I hereby attest that the above project is needed and will provide general benefits to the public. I also certify that the data contained herein is true and correct to the best of my knowledge and that the filing of this Project Request has been authorized by the Governing Board of the applicant.

Applicant's Representative

Name (Print or Type): _____ **Date:** _____

Authorized Signature: _____