



# Little Blue Natural Resources District

100 East 6<sup>th</sup> #100 • Davenport, NE 68335 • (402) 364-2145

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## COMMUNITY TREE RESOURCES

### Assistance Program

This program offers financial assistance to citizen groups, civic organizations, and governmental agencies in the development and/or improvement of Urban Tree Resources. According to Community Forestry standards, the Community Tree Resources Program encourages cities to develop an ongoing tree improvement program that qualifies them for Tree City USA designation under the Tier One criteria.

#### **ELIGIBLE PROJECTS:**

*The following guidelines are subject to modifications if the full board elects to change the rules to fit the community's needs best.*

- Planting of all-new, healthy, nursery tree and shrub stock
- Replacement of city street trees
- New plantings of city street trees
- Tree plantings on city-owned parcels
  - Parks, cemeteries, town entrances, and boulevards

#### **TIER ONE FUNDS AVAILABLE:**

The NRD will provide 50% financial assistance on a per capita basis. The maximum contribution shall be \$3.00 per capita, up to \$10,000, with a minimum contribution of \$500 to assist communities with small populations.

#### **TIER-TWO FUNDS AVAILABLE:**

The NRD will provide a cost-share of 50% up to \$1,500 per community for projects which the District has approved.

*NOTE: There will be a five-year waiting period or reapplication period and will also serve as a period of evaluation of past activities.*

# Little Blue Natural Resources District

Community Tree Resources Program

Board Approved April 2010

## **TIER-ONE APPLICANT RESPONSIBILITIES:**

*The minimum requirements before any financial contribution by the Little Blue NRD are as follows:*

- 1) Establish a legally constituted Community Tree Board that is responsible for the proper public tree resource management. The Board may be an existing organized body, such as a town board.
- 2) Conduct an inventory and assess the current public trees. Area Forester will conduct inventories, and NRD personnel may assist.
- 3) A District Extension Forester or NRD must approve the Community Tree Plan.
- 4) Develop a Work Plan of tree planting, removal, maintenance, and keep active (maintenance portion) for ten years.
- 5) Submit to the NRD a proposed annual budget of estimated costs and how the community plans to meet these commitments for the length of the tree plan.
- 6) Have an updated City Tree Ordinance.
- 7) A copy of the Tree Plan and cover letter must be submitted to the NRD from the Community Tree Board no less than two weeks before the NRD Committee Meeting to consider action on the proposal.

## **TIER-TWO APPLICANT RESPONSIBILITIES:**

*The minimum requirements before any financial contribution by the Little Blue NRD are as follows:*

- 1) The sponsoring group shall develop and submit a 5-year work plan for tree planting, with guidance from the District Extension Forester or NRD if possible.
- 2) The plan shall include:
  - a) A map showing where trees will be planted.
  - b) A list of the tree's desired size and number to be planted.
  - c) A timetable for completion of the project.
  - d) An estimate of the project cost.
- 3) Develop a Work Plan of tree planting, removal, maintenance; and keep the (maintenance portion) active for ten years.
- 4) The sponsoring group will be required to provide funds or in-kind services to match funds provided by the NRD.
- 5) Applications shall be submitted before April 1<sup>st</sup>.

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Board Approved April 2010

## Cost-Share Request Form

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Project Name: \_\_\_\_\_ Tax ID No. \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email of Contact: \_\_\_\_\_

Date of Application: \_\_\_\_\_ Population of Community: \_\_\_\_\_

### TYPE OF PROJECT:

\_\_\_\_\_ Planting all-new, healthy, nursery tree & shrub stock

\_\_\_\_\_ Replacement of city street trees

\_\_\_\_\_ New plantings of city street trees

### TREE PLANTINGS ON CITY-OWNED PARCELS:

\_\_\_\_\_ Boulevards

\_\_\_\_\_ Parks

\_\_\_\_\_ Cemeteries

\_\_\_\_\_ Town Entrances

\_\_\_\_\_ Other \_\_\_\_\_

### LOCATION OF PROJECT (Submit map if available):

\_\_\_\_\_  
\_\_\_\_\_

### PURPOSES OF PROPOSED PROJECT:

\_\_\_\_\_  
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## Cost-Share Request Form

### **ESTIMATED SCHEDULE OF PROJECT DEVELOPMENT:**

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**ESTIMATED PROJECT COSTS (if known):**    \$ \_\_\_\_\_

### **Amount and Type of Funds to be Utilized (Anticipated Cost-Share Requested):**

**Federal:**        \$ \_\_\_\_\_

**State:**         \$ \_\_\_\_\_

**NRD:**          \$ \_\_\_\_\_

**City:**         \$ \_\_\_\_\_

**Other:**         \$ \_\_\_\_\_

### **Please Attach the Following:**

- A summary of the last five-year accomplishments in addition to the goals to complete within the tree plan
- The annual work plan of tree planting, removing, and maintenance
- A proposed annual budget of estimated costs and how community plans meet commitments for Tree Plan's length
- A copy of the Tree Plan from the Community Tree Board

**ACKNOWLEDGMENT:** I hereby attest that the above project is needed and will provide general benefits to the public. I also certify that the data contained herein is true and correct to the best of my knowledge and that the applicant's Governing Board has authorized the filing of this Project Request.

**Name & Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_