

Little Blue Natural Resources District
Job Description
Natural Resources Technician

Position Classification: Full Time – Non-Exempt
Immediate Supervisor: Operations Supervisor
Date: July 1, 2024

General Responsibilities: The Natural Resources Technician will assist in carrying out specific operational and water-related programs and projects of the District. The employee will conduct many essential field functions, which are instrumental in bringing services and resource opportunities to the public.

Duties & Responsibilities:

Primary:

1. Conduct maintenance activities associated with watershed dams, recreation areas, and other district projects as needed.
2. Conduct maintenance activities associated with the District's office, shop, vehicles, and equipment as needed.
3. Assist with the District's tree planting operations.
4. Assist with conducting annual buffer strip inspections.
5. Assist with field operations involving wildlife habitat projects.

Secondary:

6. Assist with collecting water samples for nitrate monitoring programs.
7. Assist with conducting water flow meter maintenance activities associated with the District's metering program.
8. Assist with conducting chemigation inspections and field spot-checks.
9. Assist with conducting ultrasonic water meter investigations.
10. Assist with collecting groundwater levels in both dedicated and monitoring wells.
11. On a non-call basis, provide part-time assistance with the operation and maintenance of the Little Blue Public Water Project.
12. Other duties may be assigned at the discretion of the Supervisor.

Knowledge & Personal Skills: Individual skills considered important for this job include, but are not limited to:

1. An ability to work cooperatively and build positive relations with district constituents, other staff, the Board, or other agency and organization personnel.
2. Ability to read, good language and writing skills, effective listening and speaking skills are required for effective communications.
3. Good organizational skills and ability to record activities accurately. Initiative to keep producers and office personnel informed of activities and work schedules.
4. The ability to work independently, plan and organize work, and to make prudent and timely decisions for effective implementation of programs.
5. Ability to perform physical activities and outdoor work as required. Must be able to occasionally lift and/or move up to 75 pounds. Mobility is required in order to conduct field activities and inspections.
6. Have knowledge and ability to operate machinery associated with functions of this position. Have mechanical skills necessary for the maintenance and repairs of agricultural and light construction equipment.
7. Have good technological skills, including proficiency with the computer and knowledge of spreadsheets and databases.

General Qualifications

Education & Experience: An Associate or Bachelor's degree is preferred from an accredited college, university, or technical school with a major in agriculture, conservation, environmental studies, natural resources, or water resources. Relevant experience will be considered in lieu of a degree. An agricultural trade or conservation background is highly desirable.

Other Necessary Skills: Individual characteristics considered valuable for this position include, but are not limited to: A self-starter with good work habits and dedication to the job; A pleasant and friendly personality; An ability to meet and work cooperatively with people; Good organizational and record-keeping skills; Good communication skills; Ability and desire to learn; Computer proficiency; Good health, a willingness and ability to work in varying field conditions; Ability to carry out technical functions efficiently.

Certificates, Licenses: Must have a current driver's license with a good driving record. Must also be able to obtain a Natural Resources Ground Water Technician Certification License within the first 6 months of employment.

Salary & Benefits: Salary will be based on experience and education. Benefits include employee & family medical, dental, vision, life insurance; retirement; long-term disability.

The Little Blue NRD is an Equal Opportunity Employer.